

AGENDA FOR

AUDIT COMMITTEE

Contact:: Andrea Tomlinson
Direct Line: 0161 253 5133
E-mail: a.j.tomlinson@bury.gov.uk
Web Site: www.bury.gov.uk

To: All Members of Audit Committee

Councillors : M Bailey, P Bury, E Fitzgerald (Chair),
J Frith, M Hankey, P Heneghan, S Nuttall, K Rothwell and
B Vincent

Dear Member/Colleague

Audit Committee

You are invited to attend a meeting of the Audit Committee which will be held as follows:-

Date:	Monday, 3 March 2014
Place:	Meeting Rooms A & B, Town Hall, Bury
Time:	7.00 pm
Briefing Facilities:	If Opposition Members and Co-opted Members require briefing on any particular item on the Agenda, the appropriate Director/Senior Officer originating the related report should be contacted.
Notes:	

AGENDA

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

Members of the Audit Committee are asked to consider whether they have an interest in any of the matters on the agenda and, if so, to formally declare that interest.

3 MINUTES OF THE LAST MEETING (*Pages 1 - 6*)

4 PUBLIC QUESTION TIME

Questions are invited from any members of the public present at the meeting on any matters for which this Committee is responsible.

5 AUDIT TRAINING - REGULATION OF INVESTIGATORY POWER ACT 2000 "RIPA"

A training session will be given at the meeting.

6 RIPA - ANNUAL REPORT 2013 (*Pages 7 - 16*)

A report from the Assistant Director of Legal and Democratic Services is attached.

7 FINANCE AND PERFORMANCE MANAGEMENT REPORT - APRIL TO DECEMBER 2013 (*Pages 17 - 22*)

A report from the Assistant Director of Resources (Finance and Efficiency) is attached.

8 QUARTERLY GOVERNANCE STATEMENT OCTOBER - DECEMBER 2013 (*Pages 23 - 32*)

A report from the Head of Internal Audit is attached

9 GIFTS AND HOSPITALITY (*Pages 33 - 36*)

A report from the Assistant Director of Resources (Finance and Efficiency) is attached.

10 CERTIFICATION OF GRANTS AND RETURNS (*Pages 37 - 44*)

The report is attached for information.

The Report has been approved by the Committee electronically.

11 EXTERNAL AUDIT PLAN 2013/2014 (*Pages 45 - 74*)

A report from KPMG, Bury's External Auditors is attached.

12 EXTERNAL AUDIT PROGRESS REPORT *(Pages 75 - 76)*

A report from KPMG, Bury's External Auditors is attached

13 EXCLUSION OF PRESS AND PUBLIC

To consider passing the appropriate resolution under Section 100(A)(4) of the Local Government Act 1972 that the press and public be excluded from the meeting during consideration of the following items of business since they involve the likely disclosure of the exempt information stated.

14 INTERNAL AUDIT PLAN 2014/2015 *(Pages 77 - 94)*

A report from the Head of Internal Audit is attached

15 INTERNAL AUDIT PROGRESS REPORT 2013/2014 *(Pages 95 - 106)*

A report from the Head of Internal Audit is attached.

16 INTERNAL AUDIT FEEDBACK *(Pages 107 - 110)*

A report from the Head of Internal Audit is attached

17 URGENT BUSINESS